



Parent Teachers Association (PTA)

pta@bisphuket.ac.th

Aim: To support, develop and improve all aspects of life at BISP.

The Parent Teachers Association (PTA) forms a partnership between home and school in order to support the best possible education for children at BISP. Parental consultation and engagement with the Head of School, Principals, staff and the board of management, ensures the needs and perspectives of our international community are considered and supported.

The PTA is a voluntary organisation and it organises school activities like Christmas fairs, weekend markets, fundraising events and welcoming new parents, just to name a few events.

Objectives:

- To provide a forum for parents and be positive and constructive ambassadors
- To promote and assist in the development of the school and its community to create a safe and conducive environment for all.
- To facilitate forms of communication to reach parents and allow the two-way flow of information between parents and school, collecting feedback, and providing assistance and support through parent representative meetings.
- To engage with our diverse parent population as a frame of reference to gain perspectives and viewpoints from a broad international community.
- To encourage more parental involvement in school or PTA related activities through social events, charities and activities that help the BISP community come together.
- To advance the interest and goodwill of staff members, parents and students.
- To support the school and Head of School in developing strong home/school partnerships.
- To welcome new families to the school community and support their transition to living in Phuket.

The PTA supports BISP's parents and teachers' community through its role of facilitator and promoter of development. The PTA does not have authority over operational or educational decision making within the school.

Key Positions and Roles

Chairperson

Leads the PTA towards specific goals chosen by the members; helps set the vision for the PTA; appoints committee and event chairs; works closely with the Head of Primary and Secondary; creates agendas for meetings; works with the treasurer and committee on developing and implementing budget; trouble-shoots in all areas of PTA/school involvement.

Vice Chairperson

Oversees Events and Activities by working closely with the event coordinator; partners with the Chairperson in fulfilling duties; Performs duties of the Chairperson in his/her absence.

Board-Parent Representative

To represent the views of parents to the Head of School and Board of Governors. Facilitate open and transparent dialogue between the parent body and the Board of Governors and Management of BISP with regard to development and investments, academic and business operations and other matters affecting the education and welfare of students. Be a member of the Board of Governors and attend meetings each year.

Secretary

Keeps and prepares minutes of all meetings.

Treasurer

Keeps financial books in order, receives all payments and clears funds for the payment of bills and general expenses; makes a monthly financial report; keeps the membership informed of all items relating to the PTA finances; works closely with the Chairperson and event coordinators.

Charity Coordinator



In charge of coordinating with the school the organisation of events to support a pre-agreed list of charities.

Events Coordinator

The Events Coordinator is responsible for organising and overseeing events that bring together the school community. This role involves planning a variety of activities that reflect the diverse cultural backgrounds of the members, managing event logistics, coordinating volunteers, and ensuring events run smoothly. The Events Coordinator works closely with other PTA members to create engaging experiences for students, parents, and teachers, fostering a greater sense of community.

Communication Coordinator

Prepares and distributes general and specific communications to individuals when required, to the school community via the Primary, Secondary and / or School Head, and to PTA groups as necessary.

Class Representative Coordinator

To communicate PTA events, news etc. to the Class Representative within the BISP community.

Thai Representative

To communicate PTA events, news etc. to the Thai-speaking families of the BISP community.

Chinese Representative

To communicate PTA events, news etc. to the Chinese-speaking families of the BISP community.

Russian Representative

To communicate PTA events, news etc. to the Russian-speaking families of the BISP community.



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Be mindful, considerate and inclusive


COMPASSION
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